

**OVERLAND PARK WOMEN'S GOLF ASSOCIATION
CONSTITUTION**

ARTICLE I

The name of this club shall be: Overland Park Women's Golf Association.

ARTICLE II

The objective of the Overland Park Women's Golf Association shall be to promote golf in the City of Overland Park, Kansas.

ARTICLE III

The business affairs and property of the Overland Park Women's Golf Association shall be under the control and management of a Board of Directors.

The Board of Directors shall consist of the officers of the club; all to be elected by the association; all officers shall be voting members. The immediate Past President shall serve in an advisory capacity.

ARTICLE IV

The officers shall be: President, Vice-President, Secretary, Treasurer, Handicap Chairperson(s) and Pairings Chairperson(s), who shall be elected each year. The Board is to take office at the conclusion of the league season.

ARTICLE V

Amendments to this Constitution may be made at any regular or special meeting of the association by a two-thirds majority vote of the members attending, provided that such an amendment to be voted on shall have been approved by the Board of Directors and notice of such amendment has been given to all members fifteen (15) days before such meeting by electronic mail or phone call.

The By-Laws shall provide for:

- a. regular and special meetings of the Board of Directors and of the association
- b. for committees, which shall establish tournament fees and dues
- c. and specify the duties of officers and of the Committee Chairpersons

Amendments to the By-Laws may be made by the association at any regular or special meeting by a majority vote of the members attending, providing fifteen (15) days' notice has been provided to all members by electronic mail or phone call of the meeting date.

ARTICLE VI

A quorum shall consist of those members present at any regular or special meeting of the association.

ARTICLE VII

General Manager and Director of Golf shall serve in an advisory capacity to the Directors and all committees.

ARTICLE VIII

The City of Overland Park shall not be held liable for any debts incurred by the Overland Park Women's Golf Association or its membership.

OVERLAND PARK WOMEN'S GOLF ASSOCIATION BY-LAWS

1. BOARD OF DIRECTORS

The Board of Directors shall meet at such time and place as designated by the President and three days' notice shall be given to all members of the Board. Any four members of the Board of Directors may call a meeting.

Four Board members shall constitute a quorum and action of a majority present shall be the action of the Board.

The power and duties of the Board of Directors shall be:

- a) to fill vacancies in its membership until the next year's meeting of the association
- b) to appoint chairpersons of standing and special committees
- c) to approve and disapprove the membership of standing or special committees and appointed by their chairperson
- d) to authorize purchases of supplies for the operation of its association

2. MEMBERSHIP

Any female over the age of seventeen (17) who is a Patron, has paid Association dues and has a valid GHIN shall be recognized as a member of the Overland Park Women's Golf Association.

The Overland Park Women's Golf Association will not discriminate against any player because of level of play, marital status, medical condition, national origin, physical handicap, race/ethnicity, or religion.

3. DUES AND FEES

Dues and fees for tournaments, meetings and special events shall be established by the Board of Directors for the upcoming year. No additional dues shall be levied for membership other than the activity fee described below. Dues may be used as a memorial donation in the amount of \$25.00 to Youth on Course in the event of the death of a current member or a member of the prior year. Money held over in the OPWGA bank account shall be limited to a minimum of \$200.00 and a maximum of \$500 at the end of the current season. Money held over for the Hole-in-One pot that has not been won will not be considered in this \$200.00 limit.

An activity fee will be paid by each league member when checking in and paying green fees. This \$1 fee will be added to the green fee of \$18/senior (60 +) and \$24 non senior. Any golf course employee or volunteer who receives free golf will pay the \$1.00 activity fee when checking in for play.

4. MEETINGS

- a) the annual meeting of the Board members shall be held at a place designated by the President
- b) the President may call a special meeting of the association
- c) at the request of ten members, the President must call a special meeting of the association
- d) at special meetings, no business shall be transacted except that for which the special meeting was called
- e) five (5) days' notice of special meetings including the purpose of the meeting shall be given to all members by electronic mail or phone call

5. ELECTION OF OFFICERS

The President shall appoint a nominating committee consisting of three (3) members of the Board and two (2) members outside the Board of Directors, who shall prepare a list of officers (President, Vice-President, Secretary, Treasurer, Handicap Chairperson(s) and Pairings Chairperson(s)).

The slate shall be posted on the league table two weeks prior to the election. The posting shall state that other nominations may be made to the nominating committee by electronic or postal mail, up to two days before the election. These names shall be included in the electronic ballot.

Voting for the officers will be conducted either electronically or by manual ballot. An electronic ballot will be e-mailed to those members who have an e-mail address. Manual ballots will be given only to those members without an e-mail address. The voting window will be open for a one-week period. Only one vote per member will be permitted.

The candidates receiving the largest number of votes shall be declared elected and shall assume their duties at the conclusion of the league season.

6. POWERS AND DUTIES OF OFFICERS

The President of the Association shall be the Chairperson of the Board of Directors and shall perform the duties of a President in both bodies.

The Vice President shall be an ex officio member of all committees, and act in the absence of the President.

The Secretary shall attend and take minutes of the meetings of the association and of the Board of Directors, issue calls for meetings of the Association and Board of Directors, keep the roll and record the number in attendance at each meeting. She will also update any changes to the Spring Business/Registration meeting handout and Roster Book.

The Treasurer shall hold all monies of the association in an Overland Park, Kansas bank as agreed upon by the Board of Directors; make all appropriate disbursements of the association by check or upon the order of the Board of Directors. The checks may be signed by the Treasurer, President or Vice President. She will also be responsible for updating the league members' personal information for the Roster Book.

The WHS (World Handicap System) Chairperson(s) is responsible for assuring all players have a valid GHIN, examining results of competition, encourage each player to post own score but will post scores into WHS for those who choose not to.

The Pairings Chairperson(s) is responsible for setting tee times, assigning players to tee times through the golf genius software.

7. COMMITTEES

The chairperson of each committee shall be appointed by the Board of Directors and shall serve for one (1) year.

The powers of each committee shall be vested in its chairperson. Any appeals regarding any decisions shall be made to the Board of Directors in writing.

The chairperson of each committee shall appoint its members with approval of the Board of Directors.